

## John's Awesome Music Store dba JAMS Music

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www.jamsmusicdublin.com

# **PRIVATE MUSIC INSTRUCTOR - JOB DESCRIPTION**

<b>Title:</b>	<b>Private Music Instructor</b>
<b>Scheduled Working Hours:</b>	<b>Part or Full Time, may including mornings, evenings, weekends</b>
<b>Compensation:</b>	<b>\$25.00-\$45.00 per/hour depending on experience.</b> Three-month probation period before benefits activate. Bonuses based on performance. Retirement option available for participating employees. Paid Time Off reflects amount of days committed to teach and shall accumulate starting six months after start date.

### **If you are...**

- Someone of high-character.
- Someone who loves to help people
- Confident, outgoing, and knowledgeable.
- Patient and love helping others learn.
- Energetic, quick learning, and creative.
- Responsible, organized and hard-working.
- Thrive when working around others as part of a team.
- Of strong and confident player in your primary instrument.

### **We offer...**

- A fun and rewarding opportunity helping musicians and other people follow their dreams.
- An exciting atmosphere full of hardworking and dedicated coworkers.
- A space to allow for your creative ideas to contribute to our team success
- Competitive pay and GREAT incentives for the industry.
- A position that truly inspires the lives of other musicians.

***Could you be our next superstar!***

## **POSITION SUMMARY**

The Private Music Instructor Team Member at JAMS Music is responsible for educating students on the different types of musical instruments, music theory, and reading music. This role creates lesson plans, and monitors the student's progress.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Various Job Duties include the following, but are not limited to:

1. Instruct students individually through demonstrations and lectures
2. Assist students with using musical instruments in the proper way
3. Conduct one-on-one trainings with individual students based on learning ability and preferred learning method
4. Create lesson plans and adapt them to align with the student's skills, knowledge, and abilities
5. Communicate with students the clear objectives and goals for each lesson
6. Observe students to monitor their progress, limitations, and skills
7. Use computers, audio-visual aids, and other equipment and materials to supplement presentations
8. Complete any reasonable additional duties as assigned by your immediate supervisor or other management personnel
9. Provide a high level of customer service
10. Keep lesson environment appearance neat and clean
11. Assist students with instruments and related accessories questions and recommendations if necessary.
12. Accurately complete required paperwork
13. Assist with preventing shortage
14. Maintain proper and accurate business records in a confidential manner
15. Complete any reasonable additional duties as assigned by your immediate supervisor or other management personnel

## **MINIMUM QUALIFICATIONS (KNOWLEDGE, SKILLS, AND ABILITIES)**

1. Strong knowledge of musical instruments, reading music, and music theory
2. Enthusiasm and passion for music and teaching
3. Preferred Associates Degree in Music, Music Education, or related field
4. 2 years of related experience desired
5. Experience working in an educational setting

## **JOB EXPECTATIONS**

1. Provide a high level of service that reflects the Mission Statement and Core Values of JAMS Music.
2. Be a great listener!
3. Possess excellent verbal and written communication skills.
4. Able to pay close attention to details and thoroughness.
5. Able to be a self-starter to work independently.
6. Report on time to work.
7. Wear clothes suitable to a professional retail environment.

## **MISSION STATEMENT**

*We exist to help people discover their full potential and greatest abilities through the power of music.*

## **CORE VALUES**

- *We are here to **SERVE** our customers.*
- *We are part of a **TEAM**, not just workers.*
- *We focus on what we can **CHANGE**, not what we can't.*
- *We take **CARE** and **RESPONSIBILITY** like we own the place.*
- *We **SHARE** successes and failures.*
- *We remain **PRINCIPLED** in the face of fear.*
- *We believe **CHARACTER**, **INTEGRITY** and **MERIT** matter.*
- *We Impose our **EXPERIENCE**.*

## **ABOUT JAMS MUSIC**

Founded in 2012, JAMS Music is a full-service music store serving musicians of all ages and skills in San Francisco East Bay. We love helping people with their musical dreams and strive to provide an outstanding customer experience.

At JAMS Music, you'll find a knowledgeable and friendly sales staff. We sell quality, name-brand manufactures for guitars, strings, brass, woodwind, keyboards and percussion. Our full-service repair shop works closely with and is the primary repair facility for our local school districts. With ten comfortable lesson studios, JAMS Music routinely hosts over 400 students per week. We also own and maintain brass, woodwind and orchestral instruments in a robust rental program.

We offer our employees a fun and rewarding career helping to make new musicians and competitive pay with great incentives for the industry.

Come be a part of our awesome team!

[www.jamsmusicdublin.com](http://www.jamsmusicdublin.com)

[www.facebook.com/jamsmusicdublin](https://www.facebook.com/jamsmusicdublin)

[www.instagram.com/jamsmusicdublin](https://www.instagram.com/jamsmusicdublin)

## **CONTACT INFO**

To apply for this position, please send a resume and cover letter to John Kibildis at [info@jamsmusicdublin.com](mailto:info@jamsmusicdublin.com).

Job Type: Part-time to start, 5-20+ hours per week depending on availability.

Pay will be commensurate with experience. A retirement planning options with company matching is available to employees after three-month probation period.

Candidate is subject to background check.